

VP GOVERNANCE / POLICY

1. **Title:** Vice President of Governance / Policy
2. **Purpose:** To oversee and ensure the chapter's adherence to governance structures and policy frameworks, facilitating ethical and legal integrity in operations.
3. **Description:** The VP of Governance / Policy is responsible for developing, reviewing, and enforcing policies and procedures that align with the chapter's mission and regulatory requirements.
4. **Scope of Work:** Establish governance protocols, manage policy development, and ensure compliance with legal and ethical standards.
5. **Responsibilities:**
 - Develop and implement governance frameworks and policies across the chapter.
 - Monitor changes in regulatory environments and update policies accordingly.
 - Ensure chapter transparency through the establishment of clear governance and policy directives.
 - Conduct policy audits and prepare governance reports for the Board of Directors.
 - Train the Board and staff on governance issues and implications for policy and practice.
6. **Reporting Relationships:** Reports to the President and the Board of Directors.
7. **Business Acumen Skills:**
 - In-depth knowledge of governance structures, policy development, and compliance management.
 - Understanding of legal implications in a nonprofit or corporate environment.
 - Strategic thinking to align governance and policy with chapter goals.
8. **Power Skills:**
 - Analytical and critical thinking for policy analysis.
 - Strong communication skills for presenting policies and governance issues.
 - Leadership and influence to guide the chapter in governance matters.
9. **Key Performance Indicators:** Compliance rates, successful implementation of policies, and positive governance audit outcomes.
10. **Terms of Service:** Duration typically defined by the chapter's governance structure, in line with the executive management team's terms.