

## PMI OVOC Mentoring Program Overview

### What is Mentoring? Mentoring is.....

- the act of a more experienced person, the Mentor, providing guidance, wisdom, knowledge, and support in a manner in which a Protégé can receive and benefit from it;
- a **process** in which the Mentor is responsible for supporting the professional development of the Protégé outside the normal manager / subordinate relationship;
- a **protected relationship** in which learning and experimentation can occur, potential skills can be developed, and the results measured in terms of competence gained rather than job related performance.

### What is the PMI-OVOC Mentoring Program?

- Sponsored by the PMI-OVOC, the mission of the PMI OVOC Mentoring Program is to provide interested members with mentoring support that materially helps the member on his/her journey to becoming a very effective project management practitioner. Participation is strictly voluntary and without financial compensation.
- The Mentoring Program matches experienced project managers with individuals who are new to the Project Management field and/or who are interested in furthering their knowledge of Project Management.

### What is the PMI-OVOC Mentoring Program process?

1. **Applications:** Prospective Mentors and Protégés complete and submit an Application form.
2. **Matching:** All applicants must attend the mandatory Mentoring Kick-Off meeting, at which they will learn about the mentoring process, meet their mentoring partner, and sign the PMI-OVOC Mentoring Agreement form.
3. **Mentoring:** Mentors and Protégé meet regularly during the year. Joint objectives are identified and documented using a Self Assessment tool and Mentoring Plan template. A Journal is used to document the objectives and outcomes of partnering meetings.
4. **Tracking:** The Mentoring Champion will periodically perform a checkpoint with each mentoring pair to monitor progress and report to the PMI OVOC Board of Directors. A Mentoring Activity Log must be maintained by each participant for submission to the PMI-OVOC at the end of the program to receive PMI PDU credits.
5. **Evaluating & Closing:** At the end of each session, the mentoring pair formally conclude their mentoring relationship, an evaluation survey will be completed and a celebration will be held with all participants who have completed the program.

### How does participation in the PMI-OVOC Mentoring Program result in earned PMI PDUs?

- Both Mentors and Protégés earn 3 PDUs by attending the mandatory Kick-Off session
- PMI-OVOC members who complete the Mentoring Program can additionally earn:
  - As a Mentor, up to 5 PDUs per year, reported as Category 5 – Volunteer Service to Professional or Community Organizations.
  - As a Protégé, up to 5 PDUs per year, reported as Category 2 – Self-directed Learning